



SLO Core Team Meeting Minutes

Present: Mary Pape, Toño Ramirez,

Wednesday, June 1, 2016, AT 203D, 12:30 – 1:20 pm

TOPIC	Purpose	LEADER	Notes
May Minutes	I/D/A	All	SLO Core Team Minutes were approved for month of May 2016.
Flex Calendar Submissions For 2016 - 2017 FY	I	All	Mary will submitted SLO Team’s responses to Olga Evert on May 23, 2016.
Steering Committee Meeting	D/A	Toño	Possible agenda items for June 24 th meeting: <ul style="list-style-type: none"> • Add SLOs to LMS • Report about Program Review: Carolyn appreciated equipment; V. Neal used parts for equity plan data
TracDat	I	Mary	Two more Spring SLO Workshops were held: →Friday, May 20, 12:30 – 1:30 pm in MLC 243 (Faculty and Staff Computer Room) – Toño presided. Attendance was strong: Esther Halwani, Frank Snow, Delia Garbacea, Maureen Ward-Eichel, Jennifer Parish, Yael Karmi, ->Wednesday, May 25, 2016 from 6:00 – 7:00 pm in the Computer Room of the Library – Mary presided. No one attended. This was particularly disappointing since this workshop was scheduled in the evening at the request of part-time faculty member.
Shared Governance Annual Reflection Survey	I/D/A	Toño	The statements addressed in the survey were discussed: Reflecting on the work of your governance group over the past year, how did this work help fulfill our mission, Institutional Core Competencies, and commitment to equity? <i>Convocation with focus on ICC, assessments along with corresponding reflections and enhancements contribute to equity goals, SLO, PLO, SSLO, and AUO assessments ensure that the school continually improves learning environment and</i>

			<p><i>support services for the students in keeping with our Mission.</i></p> <p>Reflecting on your governance group's processes and practices over the past year, what has been working and what changes do you plan to implement over the next academic year to ensure continuous improvement?</p> <p>Liaisons program is working. Assisting the IPBT really helped to put the spotlight back on assessing outcomes.</p> <p>We will continue to work with the IPBT to ensure that assessment work drives resource allocation. We will endeavor to expand this work to include the SSPBT. In the coming academic year we will increase communication with Division Deans. We will endeavor to report out to individual departments recognition to assessment work completed and to encourage and support in increasing assessment work as appropriate. We will also continue with programs such as the \$500 LOAC Award.</p> <p>Toño will complete responses and submit the survey responses by June 10th.</p>
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SLO Core Team Meeting Minutes

Present: Coleen Lee-Wheat, , Mary Pape, Toño Ramirez

Wednesday, June 8, 2016, AT 203D, 12:30 – 1:20 pm

TOPIC	Purpose	LEADER	Notes
Accreditation Committee Meeting	D/A	Toño	Toño will attend Accreditation Committee meeting Thursday, June 9 from 2:00 – 3:00 pm. The SLO core team is prepared to offer the same support in regards to documentation as we did for the 2011 Accreditation. Toño will inquire if there will be any different expectations for this accreditation.
AUO/SSLO Progress	I/D	Veronica	Mary will meet with new Dean of Community Education, Sam Bliss, today. The purpose of the meeting will be to review assessment work accomplished, set assessment goals, redesign departments under CE in TracDat, and assign appropriate Marisa Spatafore overview. In addition, there will be an introduction to assessment entry and reports on Tracdat.
ACCJC	I/D/A	All	As preparations are taking place for 2017 Accreditation, it is clear that SSLO/AUOs outcome statements should be made available online as SLOs and PLOs are. To preserve data integrity and minimize work, every Division/department website homepage would have a link to the pertinent SLO/PLO/SSLO/AUO statements and other assessment reports.
New Faculty/Staff Orientation	I/D/A	All	Staff and Organizational Development has again invited the SLO/SSLO/AUO Coordinators to the new faculty and staff orientation. SLO Team is scheduled to present on Tuesday, September 13 from 11:15 – 11:45 am. If the groups are divided into two groups, faculty and staff, then we might also make a short presentation to staff only. Faculty presentation will include each person receiving an assignment from an area in Tracdat created just for this purpose. Staff presentation would be focused on where the SSLO and AUO

			outcomes may be found.
Liaisons	I/D/A	All	We will reach out to the liaisons to ascertain that each will be continuing on as a liaison. We will ask of each to make the department chairs within their Division aware of the process of assigning out of assessments.
2017 Convocation	I/D	All	<p>The last ICC to be assessed is Communication and Expression. We do wish to reach out to the Creative Arts Division.</p> <p>Some ideas:</p> <ul style="list-style-type: none"> • Faculty and staff create art work at table. This would be followed by a constructive critique by peers. • Hands on use of technology for communication such as Zoom for video and cccconfer.org for online meetings.
Fall 2016 Workshops	I/D/A	Mary	Mary will schedule workshops during Fall 2016. The library computer room will be considered as a meeting location.